

Linden Auxiliary Police Department
From the desk of Chief Hugo Baeza

To: All current Linden Auxiliary Police members.

Any Auxiliary Officer interested in attending a detail outside of the City of Linden must submit a written request to the Linden Auxiliary Police Chief. This shall apply to any police-related activities the Auxiliary Officer is to perform at functions including but not limited to: parades, festivals, athletic activities, traffic escorts and related training activities.

The scope of this order includes all current members of Linden Auxiliary Police Department.

The purpose of this order is to improve communication inside of the Auxiliary chain of command, and increase officer safety by allowing sufficient time to communicate any possible details to other Auxiliary Officers able to attend the event.

Please execute this order by contacting your immediate Auxiliary supervisor for permission to submit a letter to the Auxiliary Police Chief. After obtaining permission, write a Dear Sir letter to the Auxiliary Chief with detailed information regarding the event. Include dates, times, locations, information for any other departments involved, contact information for the coordinating authority or office responsible for the event, and your reason for wanting to attend in uniform as a representative of the Linden Auxiliary Police Department. Please also include any resources necessary to perform the detail, such as vehicles, equipment, or personnel. The letter is to be in the Auxiliary Chief's possession no later than two weeks before the scheduled event. If two weeks notice is not possible, please contact your immediate Auxiliary supervisor for instruction.

Any questions regarding this order should be directed to your immediate Auxiliary supervisor.

For immediate implementation as Standing Order 20090711-1.

Signed,

Chief Hugo Baeza
Linden Auxiliary Police Department

cc: All Auxiliary Officers
Turbett, Lt. W.
Kozak, Off. P.